

Minutes from the Commission Meeting held on

January 12, 2009

The Mayor and Board of Commissioners of the Town of Englewood, Tennessee met for a Public Hearing on Monday January 12, 2009 at 5:30 PM in the Community Center.

Girl Scouts

The Englewood Girls Scouts were present to offer the Pledge of Allegiance.

Roll Call

Mayor Roach called the meeting to order with Commissioners Hawn, Brown, Moses and Brock present.

Invocation

Commissioner Brock gave invocation

OLD BUSINESS:

Ordinance #01-12-09-08

Motion was made by Hawn, seconded by Brown to pass on final reading **Ordinance #01-12-09-08**, an ordinance to amend the zoning ordinance of the Town of Englewood, Tennessee with updates and corrections. Hawn Aye, Brown Aye, Moses Aye, Brock Aye and Roach Aye.

NEW BUSINESS:

December 2008 Minutes

Motion was made by Hawn, seconded by Brown to accept the December 2008 Minutes. Hawn Aye, Brown Aye, Moses Aye, Brock Aye and Roach Aye.

2007-2008 Audit Report

Richard Hill with Mitchell, Emert & Hill addressed the Board with the 2007-2008 audit report. Hill stated that the audit reflected no findings and that the town had did well overall.

General Ledger

City Recorder Sondra Denton addressed the Board concerning the general ledger. Denton stated that in November 2004 a representative from Local Government

could not recall the Town 's general ledger ever balancing. Since January 2005, up to now, the general ledger has balanced consecutively. Denton stated that she wanted to make the Board and the citizens of Englewood aware of the accomplishments that have occurred with the conscientious help of all the staff of the Town. Town Manager Robert Cass then stated that the employees of the Town, in every department, were all hard workers and the Town was lucky to have each one of them. He stated that the only way to accomplish what the Town had over the last four years was by having employees that enjoyed their jobs and cared about their responsibilities.

Laser Printer

Motion was made by Hawn, seconded by Brown to purchase a laser printer in the amount of \$1,856.25. The printer will take the place of the OKI Data printer that currently prints the utility bills. The cost of the bills will be the same, but the cost of the vendor checks will be half the purchase price of what the town currently pays. Hawn Aye, Brown Aye, Moses Aye, Brock Aye and Roach Aye.

County Road 521

Discussion was made concerning water line extension to county road 521 at which time Roach stated that the Board would have a work session to discuss this and other matters in which the Town may be able to apply for a grant for the project.

City Hall closing at 4:30PM

Motion was made by by Hawn, seconded by Brown to allow City Hall to close at 4:30 PM instead of 5:00 PM. The maintenance department currently closes at 4:30 and this will put them on the same time schedule.

Fire Department report

Fire Chief Billy Roach read the December 2008 Fire Department report.

Police Department report

Police Chief Darrell Wright read the December 2008 Police Department report.

Sidewalks at the Church of God

Motion was made by Hawn,seconded by Brown to request bids for construction of the sidewalks at the new Church of God building on Highway 39E in Englewood, Tennessee which will extend to the Post Office. Hawn Aye, Brown Aye, Moses Aye, Brock Aye and Roach Aye.

Restructure of the Minutes

Motion was made by Hawn, seconded by Brown to allow the City Recorder to make

changes to the structure of the Minutes which will allow quicker access to the business discussions. Hawn Aye, Brown Aye, Moses Aye, Brock Aye and Roach Aye.

City Attorney

City Attorney Doris Matthews stated that the appeal of George Raudenbush has been denied, therefore the Town will be able to collect the fines and fees of his traffic citation in which he had previously disputed and was found guilty.

Homeowners Responsible for Tenants Bills

Cass addressed Matthews regarding utility bills that are left unpaid on rental property. He asked if the Town could require the property owners to be responsible for the past due bills before new utility service would be approved at that residence. Matthew stated that the Town had the authority to do that if they chose to .

Adjourn

Motion was made by Hawn, seconded by Brown to adjourn the meeting. Hawn Aye, Brown Aye, Moses Aye, Brock Aye and Roach Aye.

Raymond Roach
Mayor

Sondra Denton
Recorder