

## Minutes from the Commission Meeting held on

January 11, 2010

The Mayor and Board of Alderman met in regular session on Monday, January 11, 2010 at 6:00 PM in the Community Center.

### **ROLL CALL**

Mayor Roach called the meeting to order with alderman Tony Hawn and Neil Moses present.

Amos Brock and Todd Brown were not present at the meeting. Town Manager Bob Cass was not present due to his mother having emergency surgery.

### **INVOCATION**

Invocation was given by City Recorder Sondra Denton.

### **COMMUNICATIONS FROM THE MAYOR**

Mayor Roach stated that he was proud of the improvements which had been made in the Town.

### **NEW BUSINESS:**

#### **DECEMBER 2009 MINUTES**

**Motion** was made by Hawn, seconded by Moses to approve the December 2009 Minutes. Hawn Aye, Moses Aye and Roach Aye.

#### **RICHARD HILL 2008-2009 AUDIT REPORT**

Richard Hill with Mitchell Emert & Hill PC was present to address the Board concerning the 2008-2009 audit report. Hill stated that the audit was good with no findings. He further stated that this was not the first year in which there were no audit findings Town Manager Cass, City Recorder Sondra Denton and the staff of Englewood needed to be commended for this achievement.

#### **ATHENS ANIMAL SHELTER**

Discussion was made concerning the McMinn County Animal Shelter billing the Town for \$2,050.00. Apparently animals were being taken to the shelter and the Town was being billed for animals that were outside town limits. Cass had instructed Denton to inform the Board that there were seventeen (17) animals taken to the shelter in which the Town needed to pay for. The amount due to the shelter was \$425.00. Denton further stated that the contract between the Town and the Shelter stated that if the Town were to stop using the shelter, a ninety (90) day notice would be given to the

Shelter, which the Town neglected to do. The Town paid \$2,500.00 a year during the duration of the contract. The contract expired in June 2009, but animals were still being taken to the shelter from residents of Englewood. The Shelter then billed the Town for animals taken from July-December 2009. Roach then stated the agreement between the Town and the Shelter stated that the Town would receive monthly notices of animals taken from the Town, yet that did not happen. Therefore, he felt the Town did not have to give the ninety (90) day termination of contract notice. Roach further stated that he did not believe the Town should pay for anything else regarding the Shelter. **Motion** was then made by Hawn, seconded by Moses to Table the decision to pay for the seventeen (17) animals until Cass could be present to discuss this issue. **The Motion did not pass: Hawn Aye, Moses Aye and Roach Nay.**

**BUDGET AMENDMENTS:**

No. 1-3 are amendments per auditors request. The budget needs to be amended for insurance premiums to be expensed correctly.

**Motion** was made by Hawn, seconded by Moses to amend the 2009-2010 budget as follows: Hawn Aye, Moses Aye and Roach Aye.

- 1.131-43200-142 decrease from \$2,500 to \$0  
131-27100 increase balance by \$2,500
- 2. 413-52317-142 increase from \$9,000 to \$18,000  
413-28000 decrease balance by \$ 9,000
- 3. 415-52416-142 decrease from \$15,000 to \$9,000  
415-37410 (Gas Sold) decrease from \$264,400 to \$258,400

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**GENERAL FUND**

- 4. 110-41800-260 increase \$7,100.00 Roof at City Hall  
110-42100-260 increase \$1,313.71 Bathroom repairs at Police Dept.  
110-43100-333 increase \$29,605.00 Fire Hydrant Purchases  
110-44700-260 increase \$10,018.95 Fire Park Wall

- 5. Decrease fund balance 110-27100 from \$596,461.74 to \$548,424.08

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The following were paid out of the Water and Sewer Maintenance Fund Savings Acct.

## WATER AND SEWER FUND

6. 413-52113-260	increase \$8,286.00 Motor at Water Plant
413-52114-260	increase \$28,640.50 Maintenance on Hwy 411 Water Tank

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## CLOSED UTILITY ACCOUNTS

Motion was made by Hawn, seconded by Moses to remove all inactive water meters which have not been in use for an extensive amount of time. Hawn Aye, Moses Aye and Roach Aye.

## FIRE DEPARTMENT REPORT

Fire Chief Roach read the December 2009 Fire Department report.

## POLICE DEPARTMENT REPORT

Police Chief Wright read the December 2009 Police Department report.

## RESOLUTION NO. 90

**Motion** was made by Hawn, seconded by Moses to adopt **Resolution No. 90**; a resolution approving the application and administration of a Recreational Trails Program Grant. The grant amount is \$80,000 with a twenty (20) percent match in which the funds can be used to the purchase of the corridor once the City of Athens, McMinn County and the Town of Englewood enter into an Inter-local agreement for the trail and reach an ownership transfer agreement with CSX Railroad. Hawn Aye, Moses Aye and Roach Aye.

## ADJOURNMENT

**Motion** was made by Hawn, seconded by Moses to adjourn the meeting. Hawn Aye, Moses Aye and Roach Aye.

Raymond Roach  
Mayor

Sondra Denton  
Recorder