

Minutes from the Commission Meeting held on

December 13, 2010

The Mayor and Board of Commissioners of the Town of Englewood met in regular session on Monday, December 13, 2010 at 6:00p.m. in the Municipal Building.

ROLL CALL

Mayor Raymond Roach called the meeting to order with commissioners Gene Coleman, Terry Hanner, Neil Moses and Amos Brock present.

INVOCATION

Invocation was given by Amos Brock.

COMMUNICATIONS FROM THE MAYOR

Mayor Roach stated that Bobby Dickson -with C.A.G.E.-had presented the Town with a thank you card for the participation with the 2010 Christmas Parade.

COMMISSIONER REPORTS

Gene Coleman requested for the park sign located on Main Street be repaired.

NEW BUSINESS:

NOVEMBER 2010 MINUTES

Motion was made by Brock, seconded by Moses to approve the November 2010 Minutes. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Aye.

2009-2010 AUDIT REPORT

Richard Hill who is the auditor with Mitchell, Emert & Hill PC addressed the Board concerning the draft of the 2009/2010 Audit Report. Mr. Hill briefly explained the audit and stated that if the Board had any questions they could contact him with the questions. Hill further stated that the audit report was good and it showed the good work of the employee's. Hill further stated that out of the audits they perform 2/3 would receive a letter of recommendations to improve their internal control process and it had been a number of years since any kind of recommendations had been made to the town. Town Manager Bob Cass then stated this was five (5) years in a row with no audit findings and it was due to the workers at City Hall; Jamie Moses, Sondra Denton and Ramona Wright; at which time the worker's present stated that it was also due to Bob Cass. Cass further stated that Sondra Denton had received the Certified Municipal Finance Officer certification which is state mandated.

CDBG GRANT APPROVAL

Motion was made by Brock, seconded by Moses to apply for a CDBG Grant in the amount of \$500,000 for water line improvements. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Aye.

ORDINANCE REGARDING REGULATORY DEVELOPMENT

Motion was made by Hanner, seconded by Coleman to pass on 1st Reading an ordinance regarding regulatory development within the corporate limits of Englewood. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Aye.

HOLIDAY CLOSING SCHEDULE

Cass then stated that City Hall will close at 12:00 on December 24th and will be closed all day on December 27, 2010 for the Christmas Holiday. City Hall will also close on December 31st in observance of the New Year Holiday. The annual Christmas Dinner will be held at the Western Sizzlin Steak House on December 24th at 12:30p.m.

FIRE DEPARTMENT REPORT

Fire Chief Roach read the November 2010 Fire Department report.

POLICE DEPARTMENT REPORT

Police Chief Wright read the November 2010 Police Department report.

911 LETTER

Cass then addressed the Board concerning a letter which had been sent to the town attorney which stated the 911 Board, the City of Etowah and the City of Athens would be meeting to discuss the possibility of the two entities entering into a contract with the Dispatch Center after which time the 911 Board would like to meet with Englewood's Board.

STATE LAW REGARDING VIOLATION OF CONDEMNED PROPERTY

Cass then discussed a trailer which had been condemned. He said that someone had removed the condemned sign and was living in the trailer. Cass then stated the problem that he had was the charter didn't specify what action to take when this problem occurred. He then stated that he would speak with Doris Matthews for the legal opinion regarding this kind of issue.

AMENDMENT TO THE PERSONNEL POLICY REGARDING PERSONAL TIME

Jamie Moses addressed the Board concerning employee sick time. Moses asked the Board if an amendment could be made to the personnel policy which would change sick time to be sick/personal time. **Motion** was then made by Coleman, seconded by Hanner to add personal time to the sick time allowance. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Aye.

ADJOURNMENT

Motion was then made by Hanner, seconded by Coleman to adjourn the meeting. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Aye.

Raymond Roach
Mayor

Sondra Denton
Recorder