

Minutes from the Commission Meeting held on

January 17, 2011

The Mayor and Board of Commissioners of the Town of Englewood met for a Public Hearing on Monday, January 17, 2011 at 5:30P.M. followed in regular session at 6:00P.M. The meeting was held at the Municipal Building.

**ROLL CALL**

Mayor Raymond Roach called the meeting to order with Commissioners Gene Coleman, Terry Hanner, Neil Moses and Amos Brock present.

**INVOCATION**

Invocation was given by Brock.

**COMMISSIONER REPORTS**

Moses said that he was waiting on bids to replace the park signs.

**OLD BUSINESS:**

**ORDINANCE NO. 01-10-11-58**

**Motion** was made by Brock, seconded by Moses to pass on Final Reading of Ordinance No. 01-10-11-58; an ordinance adopted for the purpose of amending the Town of Englewood's Municipal Zoning Ordinance regulating development within the corporate limits of Englewood, to minimize danger to life and property due to flooding, and to maintain eligibility for participation in the National Flood Insurance Program. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Aye.

**CDBG GRANT**

**Motion** was made by Coleman, seconded by Hanner, to apply for a \$500,000.00 grant through the Southeast Tennessee Development District which would have a \$ 15,000.00 match from the town. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Aye.

**NEW BUSINESS:**

**DECEMBER 2010 MINUTES-AMENDMENT TO RECORD JASON HITT'S RESIGNATION FROM THE PLANNING COMMITTEE**

**Motion** was made by Brock, seconded by Moses to approve the December 2010 Minutes with the amendment regarding Jason Hitt's resignation from the Planning Committee. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Aye.

### **TREE'S IN ALLEY BETWEEN WEST ATHENS STREET AND SHADY GROVE**

Town Manager Robert Cass stated that a tree -which was on town property -had fallen on a building located at 107 W. Athens Street which belonged to Roseanne Teague. TML insurance company said that the town would not be liable for the repair on the building if the tree fell from an act of God. City Recorder Sondra Denton had received an email from Cathy Hughes with Athens Insurance which stated that the claim was still under review, but Ms. Hughes felt the claim would be denied due to the tree being a live tree.

### **FIRE DEPARTEMENT REPORT/BUDGET AMENDMENTS**

Fire Chief Billy Roach read the December 2010 Fire Department report. He then stated that he had received bids for a new truck which the fire personnel would be able to use for first response and training purposes.

The following are the quotes.:

Jacky Jones Ford F250 4X4 gas \$25852.00; diesel 32124.00; Don Ledford Chevrolet gas \$26,975.00 diesel \$34250.00; L&M Motors Dodge Ram 2500 Crew Cab 4x4 \$23,433.00 diesel \$30,233.00.

**Motion** was then made by Brock, seconded by Hanner to purchase the 2011 Dodge Ram 2500 Crew Cab 4x4 diesel for \$30,233.00. The truck will be paid for out of the Fleet Savings Account and the Certificate of Deposit #3 which will mature in March 2011. A budget amendment will be made to General Fund Fire Department by crediting 110-42200-900 Capital Outlay in the amount of \$ 30,233.00 and debiting Retained Earnings 27100; the funds will be transferred from the Fleet Savings Account in the amount of \$ 7,880.00 and from Certificate of Deposit #3 in the amount of \$22,353.00 and Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Aye.

Town Manager Cass then stated that the Fire Department purchased equipment from Phoenix and \$3,600.00 was still needed to pay the total invoice. He then stated that a budget amendment would need to be made for the purchase. **Motion** was then made by Coleman, seconded by Brock to do a budget amendment for the General Fund Fire Department to credit 110-42200-312 in the amount of \$3,600.00 and debit Fund Balance 27100.00.

### **SANITATION**

Discussion was then made concerning the trash pickup. The Board discussed the amount of trash that will be picked up this week since the sanitation trucks were not able to run last week due to the snow. Cass stated that he had instructed the sanitation personnel to use their discretion concerning the amount of trash that will be picked up,

but that all customers are to be treated the same. Cass then stated that the garbage truck had to be worked on and the owner Superior Sanitation had voluntarily loaned the town one of his trucks to use while the sanitation truck was being repaired.

## **POLICE DEPARTMENT REPORT**

Police Chief Darrell Wright read the December 2010 Police Department report. He further stated that the Police Departments main computer had crashed and Local Government Corporation would be giving a quote for a new computer and they will try to pull the hard drive information from the computer that had crashed.

## **SUMMARY OF REVENUES/EXPENDITURES**

Cass then gave summary of the revenue/expense accounts as of December 31, 2010 for all funds and there were no questions from the Board.

## **SEWER PLANT BUDGET AMENDMENTS**

**Motion** was made by Coleman, seconded by Hanner to amend the Sewer Plants budget by the following amendments:

Credit Water and Sewer Treatment and Disposal 413-52213-260 for \$23,000, credit 413-52213-320 for \$ 2,000 and debit Fund Balance 28000 for \$25,000.00 and the funds will be transferred from the Water and Sewer Maintenance Savings Account 413-11224 for \$25,000.00 to the Operation and Maintenance Checking Account 11211. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Aye.

## **TRANSMISSION AND DISTRIBUTION BUDGETAMENDMENT**

**Motion** was made by Brock, seconded by Moses to pay for the backhoe repairs by amending the Water and Sewer Transmission and Distribution Expense Account by crediting 413-52114-261 \$3,500.00 and by debiting Fund Balance 28000; the funds will be transferred from the Water and Sewer Vehicle Savings Account 11230 to the Operation and Maintenance Checking Account.11211. Coleman Aye, Hanner Aye, Moses Aye, Brock Aye and Roach Aye.

## **WATER PLANT FILTERS**

Cass then informed the Board that he had received a bid from FIMCO regarding an inspection of two filter beds. The quote is to refurbish two beds by removing the existing media using a vacuum loader and crew, pressure wash the filter bed and installing new AWWA approved media. As requested, along with existing media depths, they will add 12" of Anthracite to both filters. This will improve the taste of the water, but will require shortening the surface wash piping to accommodate the additional media and repair the header pipe that is leaking. The bid is in the amount of \$ 9,709.00 per filter. Cass then stated that he is waiting on another quote before requesting the Board to make a decision.

## **911 Meeting**

Cass then stated that the 911 Board had requested to meet with the commissioners in February 2011. He further stated that when the exact date had been set, he would let the Board know. Moses then stated that the town needed to be billed along the same lines as other cities which are around the size of Englewood.

## **CMFO GRADUATION**

Cass then informed the Board that the town now had a State Certified Municipal Finance Officer-Sondra Denton and her graduation ceremony would be held at the State Capital Building in Nashville on January 27, 2011 at 1:00 P.M. The Commissioners along with staff are invited to attend.

## **MATTIE LEWIS WATER LEAK**

Cass then addressed the Board concerning Mattie Lewis. Mrs. Lewis had a water line bust in her front yard which accumulated a bill of \$2581.85. According to the policy the town would allow an adjustment of \$1290.92, but the policy would not allow any other adjustments. The Board then instructed Cass to work with her on a payment arrangement and to allow her the time that she would need to pay the balance since she is on a fixed income.

## **COLEMAN COMMENDS STAFF**

Coleman then said that he would like to commend the staff on its ability to make purchases when the need arises without having to borrow money. He further stated that he would like this mentioned in the Daily Post Athenian when the Board meeting review is ran in the paper. Coleman stated that citizens were not informed on how well the town was doing because they do not attend the Board meetings, and he would like to see more citizens' participation at the meetings.

## **SONDRA DENTON**

City Recorder Sondra Denton then asked the Board if they would prefer to have a vote by individual voting or a vote by ayes or nays which the Board preferred the ayes and nays.

## **ADJOURNMENT**

**Motion** was made by Brock, seconded by Hanner to adjourn the meeting. Coleman, Hanner, Moses, Brock and Roach.

Raymond Roach  
Mayor

Sondra Denton  
Recorder

