

Minutes from the Commission Meeting held on

June 13, 2011

The Mayor and Board of Commissioners of the Town of Englewood met for a Public Hearing on Monday, June 13, 2011 at 5:30 P.M. at the Municipal Building.

The Board then met in regular session at 6:00 P.M.

**ROLL CALL**

Mayor Raymond Roach called the meeting to order with commissioners Terry Hanner and Amos Brock present. Neil Moses was at work and Gene Coleman was on vacation.

**INVOCATION**

Invocation was given by Amos Brock

**OLD BUSINESS**

**FINAL READING OF ORDINANCE NO. 06-13-11-60**

**Motion** was made by Brock, seconded by Hanner to pass on Final Reading **Ordinance No. 06-13-11-60**; an ordinance establishing the 2011-2012 property tax rate and the Fiscal Year Budget. All Ayes

**NEW BUSINESS**

**MAY 2011 MINUTES**

Motion was made by Brock, seconded by Hanner to approve the May 2011 Minutes. All Ayes

**MAY 2011 FINANCIAL REPORT**

Town Manager Robert Cass read the May 2011 financial report.

**LOCAL PLANNING ASSISTANCE FROM SOUTHEAST TENNESSEE DEVELOPMENT DISTRICT**

Cass then addressed the Board concerning the State of Tennessee no longer providing development services regarding land zoning ordinances. Motion was then made by Brock, seconded by Hanner to TABLE this business. All Ayes

**AMENDMENTS TO THE ZONING ORDINANCE**

Cass addressed the Board concerning amendments to the zoning ordinances. Brock then stated that there were a few changes he felt needed to be made, but he didn't have any specific requests at this time. Discussion was then made regarding the Building Inspector Lewis Brock's progress regarding advising property owners of their ordinance violations. Hanner stated that Brock had approached him at his residence regarding his need to put a fence around his swimming pool or take the pool down. Hanner further stated that this action showed that the building inspector was not biased. Roach then stated that the chicken restriction was the only change that he felt needed to be made to the ordinances. **Motion** was then made by Brock, seconded by Hanner to Table this business and schedule a work session. All Ayes

### **VARIANCE REQUEST FROM DUSTIN TINSMAN**

Discussion was made concerning a letter from Dustin Tinsman requesting a variance which would allow him to park an extra sanitation truck on his property located on St. Francis Street. Attached to the minutes is a copy of the letter. Mayor Roach then informed Tommy Robinson with Pipe Dreams plumbing that he could request a variance to the zoning ordinance in the same manner as Tinsman. Robinson then stated that when he had purchased his property located at 3214 Hwy 411 it was Zoned R-2 Residential; and then was changed to C-2 Commercial without his knowledge. Cass then advised Robinson that the Board would hear his complaint once the current business with Tinsman was finished. **Motion** was then made by Brock, seconded by Hanner to allow Tinsman to take his appeal to the Board of Zoning and Appeals which will meet at 5:30 P.M. on July 11, 2011 at 5:30 P.M. All Ayes.

### **TOMMY ROBINSON**

Robinson again approached the Board concerning his property. Robinson was in the process of building a barn which would be for cattle when the Building Inspector informed him that he was in violation of the zoning ordinance. The property is zoned C-2; which restricts cattle from being allowed on the property. Cass then instructed Robinson of the proper procedure requesting the property to be rezoned. Robinson then stated that he will go to the Planning Committee meeting.

### **FIRE DEPARTMENT REPORT**

Fire Chief Roach was not present at the meeting, but had made a request for Brock to ask the Board if the Fire Department could sale the 1991 Fire Truck which had been purchased from the county. **Motion** was then made by Brock, seconded by Hanner to allow the Fire Department to sale the 1991 Fire Truck. All Ayes

### **APPROVE DR. DAVID BYRD TO THE PANEL OF PHYSICIANS**

**Motion** was made by Brock, seconded by Hanner to appoint Dr. David Byrd to the list of physicians due to the fact that his office has the equipment to perform pulmonary test. All Ayes

## **POLICE DEPARTMENT REPORT**

Police Chief Wright read the May 2011 Police Department report.

### **2010-2011 DRUG FUND AMENDMENTS**

**Motion** was then made by Brock, seconded by Hanner to amend the Drug Fund Budget as follows:

Decrease fund balance by \$3,267.00 and increase small items of equipment 619-42129-312 by \$3,267.00.

This amendment is for equipment which was purchased for the new police car.

### **CERTIFICATE OF DEPOSIT MONEY**

Discussion was made concerning where improvements needed to be made in the town. Roach then instructed City Recorder Sondra Denton to check with various banks and see which one was offering the highest rates on checking accounts.

### **DAN LEE**

Cass then said that Dan Lee wants to install tiles in the ditch line which goes from Buck Brown to Harlan Daugherty Street on Niota Road. He wants the drainage to run into the creek. He will slope the bank off at Harlan Daugherty and it would cost approximately \$7,000-\$9,000 which he felt would benefit the town. He is also requesting the town help with the expense. No recommendations were made.

### **OLD CHEROKEE HEALTH BUILDING**

Discussion was then made concerning renting the property at the old Cherokee Health building located on Highway 39. Wright stated that he had received a call regarding the Police Department being interested in renting the building for \$500.00 a month; but he felt it would be more beneficial to rent the building if City Hall moved into it as well. Brock then stated that he would like to see City Hall and the Police Department have a newer building than that one.

### **MAYOR'S DISCUSSION**

Discussion was then made concerning Curtis Runkles receiving his Wastewater Operator's certification. Roach then stated that Runkles needed to be paid the same as the water plant operator Brett Powers. Cass then stated that Brett started working in January 2004 and he proceeded to explain his salary increases since that time. Cass also stated that it wouldn't be fair to pay Runkles the same as Powers since Powers had been certified since 2006. Roach then stated that Scott Horne who was currently overseeing the Wastewater Plant and was willing to change what he charged for his service-s a month-from \$1200.00 to \$500.00 which Roach felt would justify Runkles raise. Cass

then stated that he intended to give Runkles a raise, but not a \$10,000 a year increase. Cass also said that he tried to be fair to all of the employees regarding salary increases. When Powers received his Water Plant Operators certification he received .75 cents an hour pay increase and he also performed maintenance duties at the water and sewer plants. Cass then said that the maintenance crew would work into the night time hours when the need arises and he was commending them for doing this. Cass then stated that Denton had received \$1.00 an hour increase when she received her Certified Municipal Finance Officers certification; Roach then proceeded to state that it was \$1.10 an hour. Roach then pointed at City Recorder Sondra Denton and said to Cass, "You gave her \$2,500 a year when she received her certification"; at which time Denton replied. "It wasn't \$10,000 a year and I had to take eleven (11) tests. Cass then stated that if he was a certified employee -who had been certified for awhile; and then found out that someone -who had just received their certification received- a pay raise to the same salary; he would be looking for another job. Roach then said the employees are free to look for other jobs . More comments were made and then Roach asked for a motion to adjourn the meeting and left.

## **ADJOURNMENT**

**Motion** was made by Brock, seconded by Hanner to adjourn the meeting. All Ayes

Sondra Denton  
Recorder