

## Minutes from the Commission Meeting held on

March 12, 2012

The Mayor and Board of Commissioners of the Town of Englewood met in regular session on Monday March 12, 2012 at 6:00 P.M. in the Municipal Building.

### **Roll Call**

Mayor Raymond Roach called the meeting to order with Commissioners Gene Coleman, Terry Hanner, Neil Moses and Amos Brock present.

### **Invocation**

Invocation was given by Brock.

### **Communications from the Mayor**

Mayor Roach stated that there are several things in the town that needed to be addressed and the jobs finished. He said there are projects that had been addressed for three years that had still not been finished.

### **Commissioner Reports**

Brock then stated that there was a place in the road on Conner Edition that needed to be repaired.

### **OLD BUSINESS:**

#### **Proposed Municipal Buildings**

Coleman stated that he had invited Jeff Fletcher and Russell Thress with Fletcher Architects to the meeting to address any questions the Board may have concerning architectural procedures. Coleman proceeded to say that the Mayor had made a statement that if an architect were chosen and the building not built; then the architect would still receive the same payments as they would if the building was finished. Fletcher then addressed the Board and asked if they had any questions. Brock then stated that for a town this size he thinks the rate is too high for the architectural fee. He further stated that as far as their work he didn't have any problems. Fletcher then addressed the Board concerning the proposed rate.

Their rates are 20% Programming/Schematic Design; 20% Design Development; 40% Construction Documents; 5% Bidding/Negotiation and 15% Construction Phase.

Coleman then said that he had checked their references and they were good. Fletcher further stated that the price of \$28,050.00 is the final price of the total project.

**Motion** was then made by Coleman, seconded by Hanner to hire Fletcher Architect for the architects of the new municipal building. Coleman Aye, Hanner Aye, Moses Aye.

Brock Pass-with the statement that he wasn't standing in the way of the building he just felt the fee was too high- and Roach Nay.

(The other architect proposals will be attached to the minutes in the minute book at City Hall.)

### **Further Communications From the Mayor**

Roach then said that he wanted to discuss the previous business that he had stated regarding the park. He wanted to know why the landscaping hadn't been finished. Cass then said that he had been waiting for Billy Roach to shoot the slope at the park so that the groundwork could be completed. Roach then said to continue on with the next business.

### **Bid on Sanitation Truck**

Roach opened a bid from Sanders Disposal Service regarding the old sanitation truck. The bid amount was \$1,000 and the Board then said they felt that it would bring more at Seaton's for scrap.

### **Building Inspector**

Discussion was then made concerning the town's need of a building inspector. Cass stated that Mayor Roach had said during the February 2012 meeting that he was going to check with the

Mayor of Etowah in regard to contracting with their Building Inspector; at which time the Mayor said that he thought that Cass was going to check with them.

Moses then said that an ad needed to be run and see if anyone would be interested in the part time position. Cass then said that he had checked with other cities and their inspectors are asking for too much money. Further discussion was made at which time the Board requested to run an ad in the paper and if no one applied then Cass could contact the city of Etowah and if nothing gets accomplished we will need to let the state take over.

### **Fire Department Ladder Truck**

During the discussion of the sale of the sanitation truck, discussion was also made regarding the sale of the ladder truck. The Board instructed Cass to call Seaton's and see what they offered to give for the two vehicles.

### **NEW BUSINESS:**

#### **February 2012 Minutes**

**Motion** was made by Brock, seconded by Coleman to approve the February 2012 Minutes. All Ayes

#### **February 2012 Financial Report**

Town Manager Robert Cass addressed the Board concerning the February 2012 Financial Report. There were no questions from the Board. Cass then told the Board that Solid Waste borrowed \$100,000 from the General Fund for the purchase of the 2012 Freightliner Sanitation Truck and will be repaid in May 2012 once the Certificate of Deposit has matured. City Recorder Sondra Denton then addressed the Board regarding moving the Savings Accounts from Peoples Bank to Citizens Bank. The reason the savings accounts were moved is because of collateralization security issues with Peoples Bank.

Budget Amendment to the Water Plant Repair and Maintenance Line Item

**Motion** was made by Brock, seconded by Moses to amend the Water and Sewer Funds Budget by increasing the Water Plant's Repair and Maintenance line item 413-52113-260 by \$25,000 and use the funds from Retained Earnings 413-28000 from the Water and Sewer Maintenance Fund Savings Account. All Ayes.

### **Contract for Water and Service at McDowell's Trailer Park**

Cass then addressed the Board concerning a water main break on Mr. McDowell's property on Scott Street. Once the leak was detected it was determined that McDowell had the water line ran and stated that the meters belonged to him. The utility crew had changed two meters which belonged to the Town and since McDowell said that he owned the lines and the meters then the Town should not be responsible for changing out the meters. Cass reminded the Board of the agreement between the Town and Wilson Apartments in which there are individual meters at the apartments which get read every month; but there is a master meter which also gets read and if there is a difference Wilson's is required to pay for the water usage. The Board then agreed to charge McDowell if there is a difference in the readings of the master meter and the individual meters.

### **Fire Department Report**

Moses read the February 2012 Fire Department report.

### **Police Department Report**

Police Chief Wright read the February 2012 Police Department report. Hanner asked if there was a higher rate of theft this month and Wright said there were two thefts reported one was identity theft and the other was personal property. Moses then asked Wright about the Drug Dog handler. Moses said that the officer that had the dog had told him the dog that it had been given to another officer. Wright then said the previous handler hadn't made any self made arrest with the dog and he had the dog for over a year. The day that the new handler worked the dog, he had gotten two arrests and had made more since that time.

Brock then told Wright that he had seen one of the patrol cars parked at the Jiffy alongside of a county cop car and they stayed in the same parked positions for over an hour and a half and he wanted to know what reason they would have to be parked at that location for that long. Wright then asked if it was a black or

white patrol car and was the county car still there and Brock said that it was a black car and yes the county car was still there.

### **General Discussion**

Moses then changed topic and wanted to know where the town stood with the process of the repairs of the tennis court. Cass said that the town would fill in the cracks and he had a quote from a company that would paint the tennis court. Moses then said to go ahead and fix the court. Cass then said that we were also going to install basketball goals once the court is repaired. The Board then said to purchase the basketball goals.

Cass then said as far as the ditch repair on Niota Road, that he felt if Dan Lee was willing to fix it, then let him or if the Board wanted him to go ahead and fix it then he would.

Coleman then said that the Board had delayed a lot of actions and he felt that in the future he would like to see decisions made and followed through. Cass then said that the Board which the Town currently had was one of the best that he had seen. Moses then said that he felt like he and the Board were kind of spoilt because the employee's of the Town do such a good job that it makes the Boards job easier. Cass then said that the employee's liked their jobs and he further stated that the Police Department gets talked about a lot, but the funds they take in were almost as much as what the property tax revenues produce. More discussion was made concerning clean up week and other items. Clean up Week will be April 16-20 with the 20th being reserved for tires.

Cass then addressed the Board concerning Larry Dockery's property on County Road 550. When water lines were ran Mr. Dockery installed water lines on his property. Cass wanted to know if the Board wants to take over his water line or install a master meter. Cass said that if the town wanted to take over the line, Dockery would be charged the same tap fee as anyone else. The Board then said they would take over the line if Mr. Dockery is in agreement; but if he isn't then install a master meter and read it the same as Wilson and McDowell.

Cass then asked the Board if they wanted the house on 19 Spring Garden Avenue torn down so that the debris can be hauled off on Clean up Week. The Board then said to tear it down.

Coleman then said that he felt like the employees are doing a great job for the Town and he appreciated them.

### **Adjournment**

**Motion** was made by Brock, seconded by Moses to adjourn the meeting. All Ayes

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Denton  
Mayor

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Sondra  
Recorder