

The Town of Englewood Board of Commissioners met in a **regular scheduled meeting** on Monday, December 11, 2017 at 6:00 PM. The meeting was held in the Community Center Room inside the Municipal Building. There was a public hearing for ordinance 104, 105, and to discuss the CDBG Grant at 5:30 PM.

Call to Order

Mayor James Cox called the meeting to order.

Roll Call

City Recorder Alison Bull did roll call with Commissioners Shawn Martin, Jason Hitt, Jimmy Jack and Buford Hackler present. Also present was Mayor James Cox.

Invocation

Commissioner Hitt gave invocation.

Pledge

Communication from the Mayor

There was none at the time.

Commissioner Reports

Commissioner Hackler and Mayor Cox discussed interpersonal discord.

Approval of November 2017 Minutes

Commissioner Martin made a motion to approve the minutes. Commissioner Hitt seconded. All Ayes.

Agenda

Old Business

Item A. Easement Agreement

Town Manager Brittany Freeman presented the Easement Agreement. Commissioner Hitt made a motion to approve the easement agreement. Commissioner Martin seconded. All Ayes.

Item B. ADP

Two representatives from ADP attended and presented what ADP was. Freeman also discussed with the board what it would mean for city hall to change over. Commissioner Hitt made a motion to approve. Commissioner Hackler seconded. All eyes.

Item C Second Reading Ordinance 11-13-17-104: AN ORDINANCE OF THE TOWN OF ENGLEWOOD AMENDING TITLE 18 WATER AND SEWERS, SECTION 18-103 OF THE MUNICIPAL CODE OF THE TOWN OF ENGLEWOOD: OBTAINING SERVICE

Commissioner Hackler made a motion to approve ordinance upon second reading. Commissioner Martin seconded. All Ayes.

Item D. Second Reading Ordinance 11-13-17-105: An Ordinance of the Town of Englewood, TN, Updating the Open Records Policy

Commissioner Martin made a motion to approve. Commissioner Hitt seconded. All Ayes.

New Business

Item A. Financial Report

Bull presented the financial report.

Item B. Town Manager Report

Freeman presented different topics concerning the Town. Freeman also presented Resolution 133: 2018 Community Development Block Grant Application Sewer System Improvements Project. (This was advertised in the paper by Sam Saieed with Southeast Development weeks prior to the meeting). Commissioner Hackler made a motion to accept the resolution. Commissioner Hitt seconded. All Ayes.

Item C. Police Department Report

Detective Tabitha Standridge presented the police department report.

Item D. Fire Department Report

Fire Chief Billy Roach presented the fire department report. Roach also requested that the board grant them permission to look at a rescue truck in Blairsville, GA. Mayor Cox made a motion to grant permission to the fire department. Commissioner Jack seconded. All Ayes.

Item E. Library Report

Virginia Key presented the library report.

Item F. Water Plant Roof

Freeman discussed with the board different options for replacing the water plant roof.

Item G. General CD

Bull discussed with the board that the last two remaining items at different banks were two CD's that were moved over to BB&T when they matured in November. One of them was for customer water deposits, so it was moved to checking to stay but the other needed to be put back into a CD. Commissioner Hitt made a motion to put the funds back into a CD. Commissioner Hackler seconded. All Ayes.

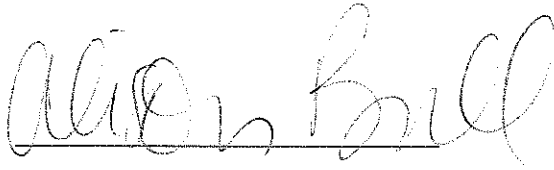
Item H. Any Other Items to Come Before the Board

Commissioner Hackler discussed Commissioner Jack's water bill from his tenant. Commissioner Hackler made a motion to adjust Jack's bill according to the Town's policy. Motion died for the lack of a second, Jack abstaining from the vote. Mayor Cox made a new motion to forgive the water usage in full, except

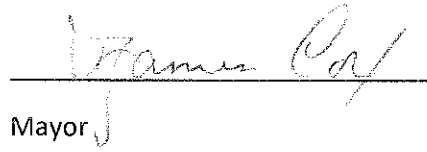
for \$165 of his usage. Motion died for a lack of a second. Commissioner Hackler made a second motion to adjust the water usage off according to policy. Motion died for a lack of second.

Item I. Adjournment

Mayor Cox made a motion to adjourn. Commissioner Martin seconded. All Ayes.

A handwritten signature in cursive script, reading "Alison Bull", written over a horizontal line.

City Recorder

A handwritten signature in cursive script, reading "James Cox", written over a horizontal line.

Mayor