The Englewood Board of Commissioners met in a regular scheduled meeting on Monday July 14, 2014 at 6:00pm. The meeting was held in the Community Center Room inside the Municipal Building.

**Call to order by Mayor**

Mayor Tony Hawn called the meeting to order.

**Roll Call by City Recorder**

City Recorder Sondra Denton gave roll call with commissioners Wes Atwell, Jerry Shirk, Alan Phillips and Jeanne Nichols present. Also present for the meeting were Town Manager Jamie Moses, City Clerk Haley Guidry and Police Chief Gary Miller.  
**Invocation**Invocation was given by Shirk.

**Communication from the Mayor**

There were no communications from the Mayor.

**Commissioner Reports**

There were no commissioner reports at this time.

**Approval of June 2014 Minutes**

**Motion** was made by Phillips, seconded by Shirk to approve the June 2014 Minutes. All Ayes.

**Old Business**

**Mowing Contract Bids**

The Board discussed bids which had been presented to the Town Manager regarding mowing within the city limits. The Board then determined the bids were too high at which time a **motion** was made by Phillips, seconded by Atwell to reject all of the bids and continue using the employees to mow. All Ayes.

**New Business**

**Library Hours**

The Board then discussed if there was a need to change the library hours. The discussion was regarding the librarian’s hours and health insurance coverage. Phillips stated that he had researched the law regarding the Affordable Care Act and it was his *opinion only* that the town was exempt from the law since there were not fifty (50) full time employees. **Motion** was then made by Shirk, seconded by Phillips to keep the library hours the same. All Ayes

**McMinn Animal Shelter**

Moses then addressed the Board concerning a contract with the Animal Shelter which is located in Athens, Tennessee. Since the Town does not have a standing contract with the animal shelter, the citizens of Englewood are not permitted to take animals to the shelter. At one time the Town had a contract with the shelter, but the shelter was charging the Town for all animals that were taken in regardless of whether they were inside city limits or outside city limits. Therefore, the Board at that time deemed it necessary to annul the contract with the shelter. The current contract would be at a set annual rate of $2,981.02 which would take care of the issues of the past regarding the Town being charged for outside Town limit animals. **Motion** was then made by Phillips, seconded by Shirk to approve the contract. All Ayes

**Resolution No. 111 To Apply For A “Safety Partners Grant”**

Moses addressed the Board regarding applying for a Safety Partners Grant with the Tennessee Municipal League which is a grant for $1,000.00 with a $1,000.00 match from the Town. The Town applies for the grant annually and if approved would use the funds for safety equipment for the maintenance department. **Motion** was then made by Phillips, seconded by Nichols to adopt Resolution No. 111. All Ayes

**Resolution No. 112 -To Authorize the Certified Municipal Finance Officer To Make Adjustments To The 13-14 Fiscal Year Budget  
  
Motion** was made by Phillips, seconded by Atwell to adopt Resolution No. 112, which is a resolution approving the budget amendment made by Denton to clean up the line item accounts. All Ayes. The amendments are as follows:

* The General Fund Totals are $18,731.32; the Solid Waste Fund Totals are $2,285.78; the Water and Sewer Fund Totals are $26,273.72; the Natural Gas Fund Totals are $4,748.18; the Drug Fund Totals are $553.08

**McMinn Central Football Donation**

**Motion** was made by Phillips, seconded by Shirk to approve the donation request from the McMinn Central Football League. The donation will be $100.00. All Ayes  
 **2nd Court Date For Municipal Court**Discussion was made concerning the need for a second municipal court session. Moses stated that she had spoken with the Municipal Judge Derrick Green regarding the need for two (2) municipal court hearings. Moses stated that Green had said that he would like to have two (2) court dates set, but wasn’t sure what he would charge at that time. **Motion** was then made by Atwell, seconded by Phillips to ***Table*** the business until Moses spoke with the judge to determine how much he would charge for the second court session. All Ayes

**Discussion on SRF Loan For Water Plant**Mayor Hawn read the letter from the State in regards to the State Revolving Fund Loan Program. The letter stated that the project for the Water Treatment Plant Improvements was eligible for funding in the amount of $600,000. It also states that based on the rates in effect as of June 23, 2014, the Town would have a rate of 0.26%. The SRFLP will also recommend a 0.25% discount equaling a rate of 0.01% on a 20 year loan with Principal Forgiveness of $150,000. At this time Denton asked Eric Goodman with McGill and Associates if they have had a chance to run the numbers on this loan to see what the Town’s water rate structure would look like yet. Mr. Goodman said he did not have the numbers yet but will get them for us. **Motion** was made by Atwell, seconded by Phillips to ***Table*** this matter until the rate structure was presented for review. All Ayes

**Financial Report  
Motion** was made by Phillips, seconded by Shirk to approve the June 2013 Financial Report. All Ayes.

**Police Department Report**Police Chief Miller addressed the Board with the June 2014 Police Department report. Moses then addressed the Board concerning grant information that she had received from the Municipal Technical Advisory Service. The grant is from The State of Tennessee, Office of Criminal Justice Programs (OCJP) the grant is available for Law Enforcement Equipment for Tennessee Criminal Justice Agencies. The maximum value of each grant is twenty-thousand dollars ($20,000) and can be used to purchase or upgrade most pieces of equipment used by law enforcement agencies. The grant is comprised of up to $15,000 federal funds and $5,000 local match funds. Over match by agency is acceptable for equipment exceeding the $20,000 limit. Motion was made by Atwell, seconded by Nichols to apply for said grant. All ayes  
  
**Fire Department Report**No fire department report was given.  
 **Librarian**Phillips addressed the Board concerning the Librarian Rachael Jones. Phillips said that he would like for her to be a full time employee with thirty (30) hours as librarian and the remaining ten (10) hours would be set by the Town Manager. No vote was needed on this matter since it would be up to the Town Manager to approve the full time position.

**Adjournment**

**Motion** was made by Nichols, seconded by Atwell to adjourn the meeting. All Ayes

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Mayor Recorder