

Mayor Hawn Called the Meeting to Order

Roll Call

Commissioners Jerry Shirk and Alan Phillips were present along with Mayor Hawn. In addition, Town Manager Joe Cline, Librarian Erica Lauder milk, and Police Chief Gary Miller were also present.

Jerry Shirk gave Invocation

No Mayor Communications

No Commissioner Communications

Approval of Mays Minutes

Commissioner Phillips made a motion to approve the set of minutes. Commissioner Shirk seconded. All Ayes.

Item A: May Financial Report

City Recorder Alison Womack presented the May Financial Report. Commissioner Phillips made a motion to approve. Commissioner Shirk seconded. All Ayes.

Item B: Police Department Report

Police Chief Gary Miller presented the monthly police report. In addition, Joe Cline presented that Mr. Miller requested that the two Crown Victoria's be declared surplus property. One of the other local departments would like to have the equipment out of them. They can buy it at fair market value. They're 2007 and 2008. 189,000 miles and 169,000. The one with 169,000 miles has had the transmission rebuilt twice and numerous other issues. Cline said that way, after we get the equipment out of them, we can sale the vehicles on Gov Deals. Commissioner Shirk made a motion to approve it. Commissioner Phillips seconded. All Ayes.

Item C: Fire Department Report

No report was available.

Item D: Library Report

Virginia Key, from Englewood's library board, presented the library report. Ms. Key requested that the amount from the book sale that was paid in checks be used to supply shelves for some existing book cases that now have broken glass. There's only one intact shelf, she said. She wants something a little more durable and less dangerous. The board said that they see no problem with that.

Item E: 2nd Reading of Budget Ordinance 05-19-2016-94

Joe Cline said there were 2 changes in the ordinance since the first reading. The main change is to the sanitation fund. Since we'll be under contractual services, we're changing all of the line items to just have a contractual service in there to pay Superior Sanitation, and a line item to pay accounting and auditing services and insurance. The other change is we received an invoice from Local Government for hardware & software. It's a little more than we had budgeted, so we added \$3,000 to that line item. Commissioner Shirk made a motion to approve. Commissioner Phillips seconded. All Ayes.

Item F: 1st Reading of Budget Amendments Ordinance 06-13-2016-95

City Recorder Alison Womack presented the amendments ordinance suggesting that she and the town manager went through each line item to balance them out. Commissioner Phillips asked if this is the action taken every year. Town Manager Cline confirmed that the Comptroller wants each line item to balance. Commissioner Shirk seconded. All Ayes.


Item G: Internal Control Policy

Alison Womack said that Brad Harris with MTAS brought to her attention that the State is now requiring the adoption of an internal control policy. Sondra Denton, the previous City Recorder, had compiled an internal control policy for the auditor. According to MTAS, the format needs to be updated, but it will be sufficient for now. Mr. Harris said there will be about 2 years where cities are getting up to code. Commissioner Phillips made a motion to approve. Commissioner Shirk seconded. All Ayes.

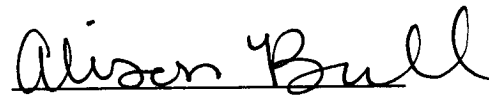
Item H: Any Other Business to Legally Come Before the Board

Item I: Adjournment

Commissioner Shirk made a motion to adjourn. Commissioner Phillips seconded. All Ayes.



Mayor, Tony Hawn



City Recorder, Alison Bull