

The Englewood Board of Commissioners met in a **regular scheduled meeting** on Monday, March 13<sup>th</sup> 2017 at 6:00 PM. The meeting was held in the Community Center Room inside the Municipal Building. There was a public hearing at 5:00 PM before the meeting for Ordinance No. 02-13-17-97: Adopting an open records policy as required by MTAS.

Public Hearing: The MTAS suggested policy is what was suggested to be adopted. There was no further discussion on the Ordinance. Kim Pendergrass from Divco Data was also present during the public hearing and presented to the board the billing process that Divco Data offers, and is offering to the Town of Englewood.

#### **Call to Order by Mayor**

Mayor James Cox called the meeting to order.

#### **Roll Call by City Recorder**

Commissioners Shawn Martin, Gene Coleman, and Jason Hitt were present, along with Mayor James Cox. Not present was Commissioner Buford Hackler.

#### **Invocation**

Commissioner Hitt gave invocation.

#### **Pledge of Allegiance**

#### **Communication from the Mayor**

There was none.

#### **Commissioner Reports**

There were none.

#### **Approval of February 2017 Minutes**

Commissioner Cox made a motion to approve the minutes. Commissioner Coleman seconded. All Ayes.

#### **Old Business**

##### **Item A. Ordinance No. 02-13-17-97**

This was the second reading for the ordinance to adopt an open records policy as required by MTAS. Commissioner Hitt made a motion. Commissioner Coleman seconded. All Ayes.

##### **Item B. Town's New Water & Gas Policy**

This item was skipped.

#### **New Business**

#### Item A. February Financial Report

Town Manager Bob Cass presented the financial report.

#### Item B. Police Department Report.

Police Chief Jason Pickel presented the police department report.

#### Item C. Fire Department Report

Fire Chief Billy Roach presented the fire department report.

#### Item D. Library Report

Library Board Member Virginia Key presented the library report. Ms. Key asked about the town's charter and attorney Russ Blair said that we were under Private Act charter. Ms. Key requested more information from the city on the board's role over hiring and firing.

#### Item E. Town Manager Report

Cass presented the following items

- The water plant is almost done. This should help with water loss and also help produce more water in house. He's hoping to be able to start furnishing the right side of 411 with water produced by Englewood.
- Everything is turned in on the sewer plant, the town is waiting to hear back from the state.
- Maintenance was working on the parking lot at the park and pool for the ADA requirements. They will come back to do the final inspection soon.
  - Hitt asked when the pool would be done and Cass said it would be around when school gets out.
- A building inspector is being sought out.
- Hitt asked about the sewer moratorium. Cass said the moratorium should technically be over but the town hasn't heard for sure.
- \$11,307.16 has been found of people using gas and water that weren't supposed to be.
- Some people are putting out more garbage than the acceptable limit of two garbage cans.
- Superior Sanitation is willing to work with us on clean up week. Hitt asked when that would be. Cass said that it is usually the second week in April.
- Cass said that Dustin mentioned that he would take the dumpsters and dump them.

#### Item F. 2014 Property Taxes

Cass asked what the board wanted to do with 2014 and 2013 property taxes. Blair said that 2013 and 2014 have already been filed with the court, and it depends on how aggressive the town wants to push. Blair said that everything up until 2013 has been filed, but if they wanted to they could consolidate a few years and push them through at the same time. That process, Blair said, could take up to a year due to the notices and title work required by the sell. Blair said on the ones that go further back, the Clerk and Master's bid starts high enough to cover all of the back taxes and liens against them. Because nobody bid on them, the county bid in for the taxes and at the end of this month, the county will own

the property. Cass said that he believes the city should have gotten the two properties. Blair said that the city would have had to place a bid when the county did their taxes. Cass said the county needs to get over there and clean them up. Blair said what could happen is for the county to deed them to the city. Cass asked Blair if that happened, could the city turn around and put them up for sale. Blair said that the town could do that but it would have to be a cash buyer because you don't have the title insurance on a tax sale property for ten years. Blair suggested approaching John Gentry at the end of the sale and ask him to consider selling them to the city.

#### Item G. Labor and Equipment Charter for Clean Up Property

Cass presented a list of fines and fees that would come along with the Town cleaning up people's properties. Cass said he would like this to be passed if the board wanted. Cox made a motion. Coleman seconded. All Ayes.

#### Item H. Change Back Minimum Water Bill to 2,500 Gallons

Cass said that a lot of people have asked why water bills are so high and that the minimum amount used to be 0-2,500. Minimum is up to 2,000 gallons now. Cass said that he doesn't think Englewood's is that bad off. Hitt asked if they changed it back to 2,500 gallons would it make a big difference, and Cass said that no it wouldn't. Martin made a motion to change the minimum back to 2,500 gallons. Motion died for a lack of a second.

#### Item I. Property Taxes 3 Years or More

This was included in Item F.

#### Item J. Alley & Street Clean Up – Parking Time Limits

Cass said that some commissioners are complaining about the alleys being blocked, cars parked along the road, and they want to come up with parking time limits. Cox asked what the usual parking time limits are. Cass said that Englewood has never had parking time limits. Cox asked about other cities. Cass said Athens is two hours. Cox made a motion. Cass asked where they want the parking time limits. Cox said people don't usually park over two hours anyway. Cox said that by City Hall and all the way toward the Community Center cars park sometimes all day, and on the next street over. Cass said that there are parking lots there by Wilson's. Cox said that behind Wilson's along Englewood Ave. to St. Francis Street people are parked there all the time on both sides and people complain about it. Hitt seconded. Cox was also in favor. Martin was opposed. Pickel asked Cass how he wanted to enforce it. Cass said they would get signs to put up. Pickel clarified that he meant who will be keeping up with it. Cass said just watch and see if two hours have gone by and they haven't been moved.

#### Item K. Diversified Companies, Mail Out Utility Bills

Cass asked if they wanted a motion to pass that if it's cheaper to pass out. Coleman said "yes." Cox made a motion to go to Diversified Companies for utility bills if they're cheaper. Hitt seconded. All Ayes.

#### Item L. Clean Up Week

Cass said hopefully it won't take all week.

Item M. TML Insurance Casualty Loss Control Survey and Recommendations

Cass presented the following:

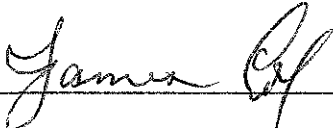
TML recommended that Englewood adopt a new personnel policy, it hadn't been updated in twelve years. MTAS will assist in getting a policy together. Three treating physicians should be listed on the c42g form. Public utilities was a concern with the road blockages. Motor Vehicle checks were brought up. Little League baseball was the only thing presented for recreation last year. Body cameras were mentioned, and a specific policy would need to be adopted.

Item N. Any Other Business to Legally Come Before the Board

Autumn Hughes asked further questions concerning the two hour parking. Blair suggested doing an ordinance. Hitt agreed.

Item O. Adjournment

Commissioner Hitt made a motion to adjourn. Coleman seconded. All Ayes.

  
\_\_\_\_\_  
Mayor James Cox

  
\_\_\_\_\_  
Recorder Alison Bull