

The Mayor and Board of Commissioners of the Town of Englewood met for a regular called meeting at 6:00 PM on Monday, October 12th, 2015. The meeting was held in the Community Center Room inside the Municipal Building.

Call to Order

Mayor Hawn called the meeting to order.

Roll Call

City Recorder Haley Guidry gave roll call with Commissioners Wes Atwell, Jerry Shirk, Richard Raper and Alan Phillips present. Also present was Town Manager Joe Cline, Public Works Director Joe Hardwick, Police Chief Gary Miller, Fire Chief Billy Roach and Utility Clerk Chad Stafford.

Invocation

Invocation was given by Commissioner Jerry Shirk.

Communications from the Mayor

There were no communications from the Mayor at this time.

Commissioner Reports

There were no commissioner reports at this time.

Approval of September Minutes

Motion was made by Atwell, seconded by Raper to approve September Minutes. All Ayes.

Old Business

Office Rentals – Superior Sanitation

Cline stated that Dustin Tinsman from Superior Sanitation approached the Town of Englewood regarding the fact that he was in need of temporary office space in the area. He stated that the town has a space that we are no longer using that would be a good fit for this office space. The space is located in the old Fire Department. The price would be for \$100 a month. Mr. Tinsman has agreed to pay for the utility bill for the office space. Cline stated that we would get together a general lease agreement for a year. **Motion** was made by Shirk, second by Raper to approve the rental of office space to Superior Sanitation. All Ayes.

Discussion of contracting garbage service

Cline stated that it is getting more and more difficult to find sanitation workers that are willing to only work 16 hours per work week. He stated a Class B CDL is required to operate the Sanitation Truck and most people with that license are not willing to work that short of a time per week. He asked the board if they would be willing to accept bids for contracting out the garbage service to see what we would get. Since the town has been shorthanded with the sanitation workers, he stated that maintenance has had to stop doing their jobs at times and complete the sanitation services resulting in maintenance being understaffed for that time. Phillips suggested that the town look into changing the sanitation employees to instead of the 3 employees and hire one full time

person and one part time person. The full time person would work in the maintenance department and the part time person would be strictly working with trash collection. He stated that if this was done, that maintenance could do the trash collection. Phillips said that he did not agree with contracting out the services. Cline stated that the problem he saw with that scenario is that two days a week, the maintenance department would be shorthanded. Phillips then stated that the other three days a week they would have an extra person to help. Hardwick then mentioned that there was always the possibility that one of the days that maintenance was short, there could be a bad leak and those employees would be needed. Phillips stated that both options should be looked in to. Atwell then reiterated, that in the situation that Phillips suggested, maintenance would be short one man for two days and gain a man for three days per week. Atwell also stated that the he was also still entertaining the other option with contracting out the services. **Motion** made by Atwell to put the service out for bids to see what comes in, seconded by Shirk. Atwell, Shirk, Hawn and Raper Ayes. Phillips opposed.

Superior Sanitation offer to provide dumpsters for clean-up week

Cline stated that Superior Sanitation offered to provide a dumpsters in one location for the town for citizens to use for clean-up week. He said that this was an unsolicited offer and it is being offered free of cost. Our only cost would be fuel. **Motion** was made by Phillips to accept the offer from Superior Sanitation to provide dumpsters to the town for clean-up week, seconded by Atwell. All Ayes.

New Business

September Financial Report

Stafford gave the September financial report. **Motion** was made by Shirk approve the September financial report, seconded by Atwell. All Ayes.

Police Department Report

Police Chief Gary Miller gave the September Police Department Report.

Fire Department Report

Fire Chief Billy Roach gave the September Fire Department report.

Ordinance No. 10-12-15-91 – First Reading

ORDINANCE NUMBER 10-12-15-91

AN ORDINANCE TO ABANDON AN UNNAMED, UNIMPVOED ALLEY STARTING AT COCHRAN STREET AND ENDING AT 2ND STREET WITHN THE CORPORATE LIMITS OF THE TOWN OF ENGLEWOOD, TENNESSEE

WHEREAS, the Town of Englewood has agreed to abandon an unnamed, unopened alley, the property for which it owns fee simple; and

WHEREAS, The Board of Commissioners wishes to formalize this agreement in writing; and

WHEREAS, the Englewood Municipal Planning Commission has reviewed and recommended the proposed abandonment of this unnamed, unopened alley; and

WHEREAS, the abandonment of alley property is necessary for the public welfare within the Town of Englewood;

NOW, THEREFORE, BE IT ORDAINED BY THE Mayor and Board of Commissioners that the Town Manager for the Town of Englewood is hereby instructed and authorized to abandon the unnamed, unopened alley starting at Cochran Street and ending at 2nd Street within the corporate limits of the Town of Englewood:

Section 1: The alley to be abandoned runs parallel between Paper Avenue and Dixon Avenue, starting on the southern right-of-way edge of Cochran Street and ending at the southeastern right-of-way edge of the approximate path of 2nd Street. The alley right-of-way is defined by the southwestern boundaries of parcels 018.00 and 019.00, and the northeastern boundaries of parcels 025.00, 025.01, 026.00, 027.00, 028.00 and 029.00 on McMinn County Tax Map 68I, Group "C."

(a) Ownership of the abandoned alley property described in Section 2 is hereby separately and forever transferred to the individual abutting parcels specified in Section 1, the extents to be demarcated by the current recorded parcel limits protruding to the alley centerline.

(b) The Town of Englewood, Tennessee reserves the right to maintain any utility easements within the abandoned unnamed, unopened alley property described more accurately above.

NOW, THEREFORE, BE IT ORDAINED that the Mayor of Englewood is authorized and instructed to execute the abandonment on behalf of the Town.

NOW, THEREFORE, BE IT FURTHER ORDAINED that this Ordinance shall take effect after its final passage, the public welfare requiring it.

Motion was made by Phillips, seconded by Shirk to approve the first reading of this ordinance. All Ayes.

Main Street Café Water Bill

Judy and Morgan Buckner, owners of Main Street Café, addressed the board at this time. She stated that \$435 was the amount of her most recent bill. She then stated that she had all of her bills and that they equaled \$1,808.44 and that her payments add up to \$2,323.00. Cline stated that there was a past due amount owed to the Town when the new owners took over the restaurant. He said that there was a letter that was sent out for all past due accounts. The first letter was sent out to the previous owner of the account. The previous owner then presented to Cline a contract which included a sale date for the business. It was concluded that the past due amount was accrued during the time after the contract had been signed and the Buckner's were now in possession of the restaurant. He stated that the utility clerk had went back over the accounts and found that the past due amount was actually \$177 instead of what was previously sent to them. Their current bill is \$139, and the amount in disagreement is \$177. They were notified by a letter of this finding. Phillips asked when they took the business over, and Mrs. Buckner stated September. She also stated they were closed immediately for a month due to complications and did not reopen until October 24th, 2014. Shirk suggested to table this until next month so that they could look into this issue further. **Motion** was made by Phillips to table, seconded by Raper. All Ayes.

Utility Services New Customer Policy Information

Cline state that when new customers come in to get utility services they do not get any information to take with them. They only get the information that they clerk tells them at the time. He presented a policy the town could start handing out to new customers. He gave each board member a copy and asked them to look over it.

Adjournment

Motion was made by Shirk, seconded Atwell by to adjourn the meeting. All Ayes.

Mayor

Recorder