

**Minutes from the Commission Meeting held on
February 5, 1991**

The Englewood Board of Commissioners met in regular session on February 5, 1991 at 7:30 p.m. After a roll call to order the minutes of the meeting by Mayor Cass, a moment of silence was observed in honor of the military forces in the Middle East. Commissioners present were Brown, Cass, Peeler, Casteel, and Long.

After a call for review of the minutes of the previous meeting, a motion was made by Long and seconded by Casteel to accept the minutes as presented. All ayes.

Mayor Cass then informed the Board of the following:

- Had received communication from the railroad that gave an approximate date of February 15, 1991, for the opening of the Sunset Avenue RR crossing, and that the crossing would be blocked approximately 30% of the time.
- Had a meeting planned on February 7, 1991, with Mr. Deporter of Project 911 to discuss Englewood's participation in 911 and the cost involved.
- At the next meeting, a six member Park and Recreation Board will be appointed from interested people in Englewood that provide recreation services for the town and it will serve as an advisory to the Board on recommendations for the park.
- Announced that the Board of Commissioners meet in a work session on the 3rd Tuesday of each month for a work session at which time items to be brought before the Board at a regular meeting would be addressed. The purpose of the work session will be giving time to set the agenda for the regular meeting.
- Need to start on developing a personnel policy for employees with employee input included. TML recommends that the city adopt one.

After a call for new business, Bill Culberson of Bill's Tan & Fitness Center addressed the Board with a request to remain open until midnight on Friday and Saturday but continue closing at 11:00 p.m. on weekdays. He reported that his center had video machines, pool tables, and pin ball machines. It was stated that Englewood City Ordinance stated that pool rooms must close at 11:00 p.m. Asked for interpretation, City Attorney Cunningham stated that the Board needs to consider (1) Is this pool room or amusement room (2) If so, do you amend ordinance to stay open later on weekends. After discussion, the Commissioners were in agreement that the city ordinance did not apply to this situation.

Recorder, C.A. Goodin then informed the Board that East Tennessee Gas Company had leveled a surcharge on users of \$5,292 per month since November of 1990 and felt that the city must recover this money by raising the gas rate for customers. He then stated that to recover the surcharge fee at a 15% rate increase, it would take one year. The Recorder also proposed that instead of a \$120 gas tap fee, the customer pay \$1.85 per foot for installation of gas service. Commissioner Peeler then asked the number of outside city users and was informed that the number was 5. He then asked if outside city shouldn't be more. It was stated that this was not the practice of other systems. Mayor Cass then asked what the wishes of the Board were. A motion was

made at this time to table the gas increase until further study. A motion was made by Peeler and seconded by Casteel. All commissioners voted aye. Peeler then made a motion to charge \$1.85 per foot for installation of gas instead of a flat tap fee. The motion was seconded by Long. All ayes.

Commissioner Peeler then asked the Mayor if he had talked to the fire department about some help in cleaning out drain tile. The Mayor stated that he had not had the chance.

Concerning the terrible condition of the road exiting Cherokee Hills Apts. onto Sunnyside Avenue, Commissioner Casteel suggested that a letter be sent to the owner of the Apts. about the condition of the road.

Commissioner Casteel then informed the Board that the fire department had requested that the city buy 2 uniforms for the fire department: Pants, coat, and boots. A motion was then made by Casteel that the city buy the 2 uniforms for the fire department. The motion was seconded by Peeler. All voted aye.

Concerning the police department, Commissioner Casteel made a motion to install officer Tim Smith as a Sargent of the Englewood Police Department, with no pay raise involved. Chief Hershell Jack then recommended that Officer Smith be given a 50 cent per hour pay raise for doing an exceptional job with the dept. Commissioner Peeler then recommended that Officer Smith be commended for a good job but no increase in pay until the forthcoming budget is looked at. The motion to install Tim Smith as Sargent with no increase in pay was again made by Casteel and seconded by long. All voted aye.

Commissioner Brown then stated that they needed to get the ball rolling on getting the pool repaired before the upcoming season. The Board agreed that Commissioner Brown should begin contacting prospective repairmen and getting cost estimates on the repair.

Commissioner Casteel then asked about the Eddie Slack drainage problem. Slack had asked for a ditch in the alley to carry water. Noting that this might not alleviate the problem, the Commissioners agreed to cut a ditch in the alley to try and help the situation.

Mayor Cass then presented a proposal from the Community Action Group of Englewood (CAGE) for materials needed for the construction of a 50' by 30' pavilion at the community park. The CAGE would like for the town to share 50% in the cost of the materials which would amount to approximately \$750.00. A motion was made by Long and seconded by Peeler to share in the materials cost, not to exceed \$750.00 for the pavilion. All voted aye.

Pursuant to a request by Citizen Jim Peeler for American flags to be placed on the concrete pillars at former railroad overpass on 411, the Board agreed to take the matter under consideration.

A motion was then made by Casteel to hire Steve Frisbee as a full-time patrolman for the Town of Englewood at the policy now in effect which is starting at \$6.00 per hour with

an increase at three month intervals until he tops out. The motion was then seconded by Long with all Commissioners voting aye. Chief Jack then stated that not only was Frisbee a graduate of the police academy, but he also had ten years experience and that this should account for more. Casteel stated that the town had a procedure to go by and being a small town, the police were appreciated but there was just no extra money just now. Chief Jack then asked for clarification as to his position on working the part-time men on weekends for extra patrol. The Board was in agreement that Chief Jack should know when the men are needed and continue as before as long as he stays within the police budget.

Chief Jack then reminded the Commissioners that police in service training would be held in March with Asst. Chief Glenn Cooley being the training officer. He then asked if the city would furnish coffee for those officers here for training. He also informed the Board that Id's made a short time ago would need to be remade as there had been a change in police commissioners that signed the cards. He then asked if it would not be proper for the chief of police to sign the cards. The Board was in agreement that the present cards would be valid but if ones had to be made for new officers, the chief would be the signatory.

With no further business, a motion was made by Brown and seconded by Casteel to adjourn the meeting.

Robert L. Cass
Mayor

C.A. Goodin _____
Recorder