

**Minutes from the Commission Meeting held on  
February 1, 1994**

The Mayor and Board of Commissioners of the Town of Englewood met in regular session, Tuesday, February 1, 1994, at 6:00 p.m. in the Assembly Room at City Hall.

The meeting was called to order by Mayor Cass with Commissioners Davis, Long, Peeler, and Casteel present. Invocation was given by Commissioner Davis.

Motion was made by Peeler, seconded by Long to accept the January 1994 minutes. All ayes.

Agenda:

1. Adopt alley closings and abandonment of unopened rights-of-way: Motion was made by Davis, seconded by Peeler, to adopt Alley Closing Policy. All ayes.

**ALLEY CLOSING POLICY**

1. Fulfill all legal requirements with regards to divisions of property and proper review by all relevant governmental bodies.
2. Conform to established planning and platting principles so as to insure an accurate representation and division of the property presented for consideration.
3. Be approved only under certain conditions, reserving to the city certain rights to the use of the property as Englewood continues to develop.
4. Be approved only when the petitioners have demonstrated that the property has no current public use and is not a part of the city's future use plans.

Petitioners will be required to submit to city officials a plat meeting the following specifications:

- a. Preparation by a surveyor licensed by the State of Tennessee, name, address, and seal affixed.
- b. The name, address, and signature of all abutting property owners.
- c. Exact boundary lines of the existing alley and abutting property lines by bearings and distances.
- d. Exact boundary lines of the proposed division of property by bearings and distances.
- e. North point, graphic scale, and date.

- f. Existing streets, buildings, water courses, railroads, culverts, utilities, and easements on and adjacent lot of the tract.
- g. Review by, and signature of the Englewood Public Safety Officials.
- h. Review by, and signature of the Englewood Utilities Manager.
- i. Review by, and recommendation from the Englewood Regional Planning Commission, and
- j. Payment of a filing fee.

Once this procedure is completed, the petitioners may propose to the city commission an ordinance for closure of the alley. If approved, the petitioners bear the expense of all deed preparation, filing and recording fees. A permanent utility easement will be granted to the Englewood Utilities Department and written into the deed transferring ownership to the petitioners. The details of this procedure will be reviewed and approved by the city attorney at the petitioners expense.

- 2. Water customer contract: A motion was made by Casteel, seconded by Peeler to accept water customer service contract. All ayes.
- 3. Tap fees: Motion was made by Peeler, seconded by long to set charge for tap fees at cost plus 10% for all customers. All ayes.
- 4. Budget amendments: Tabled.
- 5. Penalty Clause Ordinance: Motion was made by Casteel, seconded by Davis to pass Penalty Cause Ordinance #20194 on first reading. All ayes.

#### RESOLUTION

- 6. Resolution to Codify Ordinances: Motion was made by Casteel, seconded by Long to adopt Resolution to Codify Ordinances. All ayes. (Resolution above).
- 7. Approve bids on relocation: Rescheduled.

\*\*\*In other business, Commissioner Casteel made a motion that employee Scotty McDowell's hourly wage be raised to 5.00 per hour. Motion was seconded by Peeler. All ayes.

Motion to adjourn the meeting was made by Casteel, seconded by Long. All ayes.

Robert L. Cass  
Mayor

Carolyn Goodin\_\_\_\_\_   
Recorder