

Minutes from the Commission Meeting held on

April 2, 1996

The Mayor and Board of Commissioners met in regular session Tuesday, April 2, 1996 at 6:00 p.m. in the Assembly Room at City Hall.

Mayor Cass called the meeting to order with Commissioners Davis, Long, Brock, and Middleton present. Invocation was given by Commissioner Davis.

Motion was made by Middleton, seconded by Brock to accept the minutes from the March Board meeting. All ayes.

Motion was made by Middleton, seconded by Davis to increase Fidelity Bond Coverage from \$25,000 up to \$110,365.00 as requested by G.E. Capital. All ayes. Insurance coverage will increase from \$212.00 to \$306.00

Motion was made by Middleton, seconded by Long to send letters to property owners with unpaid 1994 property taxes. This letter will give owners a chance to pay their '94 taxes before filing them with Chancery Court on July 1, 1996. All ayes.

Discussion was then held concerning the work schedule at the Water Treatment Plant. Commissioner Brock stated that he wanted supervisor Jim Headings to work the day shift, Monday through Friday at the plant. Brock stated that this would make Mr. Headings available during normal working hours. Mr. Headings informed the Board that this would be a hardship to the other operators at the plant. Mayor Cass stated that he would like to see this topic discussed at the next work session. Commissioner Long stated that he was in agreement with Commissioner Brock but that he also thought it should go to the work session. Motion was then made by Davis, seconded by Middleton to table this subject until the next work session. Mr. Headings was instructed to work on schedules and present them to the Board. All ayes.

The Board then decided to set the next work session date for Thursday, April 18, 1996.

Motion was made by Middleton, seconded by Brock to accept monthly billing errors in the amount of \$2735.74. All ayes.

Representatives from the McMinn County Clean Commission were present to give the Board information concerning the commission and how it operates.

Motion was made by Middleton, seconded by Davis to allow Officer Larry Moses to conduct a Hunters Safety Course at the Community Center or City Hall Assembly Room, whichever is feasible. All ayes.

The Board then reviewed recommendations made by TML Risk Management Pool:

Motion was made by Middleton, seconded by Davis to table the TML recommendations on utilities until the work session. All ayes.

Concerning the recommendations on flushing of fire hydrants, the Board instructed Water Treatment Plant Supervisor Jim Headings to coordinate with Fire Chief Billy Roach and set a time for seeing that flushing is properly handled.

Concerning the recommendation for motor vehicle record checks the Board was informed that Police Chief Cooley would see that this was done.

TML has recommended that the Town of Englewood provide a written contract with the swim team. The Board would like to discuss this with TML in order to find out if it would be feasible to hire the Swim Team Instructor as a part-time employee in order to alleviate this problem. The Board will discuss this further at the next work session.

Motion was then made by Brock, seconded by Middleton to allow the office workers to use a Utility Payment Agreement in order to handle delinquent payments made by customers. All ayes. ***a copy of this agreement will be place at the end of these minutes***.

Motion was made by Middleton, seconded by Brock to allow Assistant Recorder Deborah Morgan to have the City Hall attic cleaned up. This will involve getting rid of old useless equipment and city records (paper) that are older than five years. All ayes.

Concerning sale of surplus property the Board stated that the Englewood Museum should be contacted and asked if they would be interested in obtaining the old city jail cell, also a list should be drawn up of all equipment needing to be sold and an ad placed in the DPA advertising for bids.

Motion was made by Davis, seconded by Long to purchase a dump truck for \$5800.00. All ayes.

Motion was made by Middleton, seconded by Davis to approve agreement for Consolidated Technologies Engineering Services to do an environmental study on the pond located at 03-D-065N-00200. All ayes.

Motion was made by Middleton, seconded by Brock to have the city attorney request deeds on all unpaid property taxes from 1983 through 1993 with the exception of 03-D-065N-00200. All ayes.

Motion was made by Middleton, seconded by Brock to run an ad in the DPA advertising for bids on paving of streets. All ayes. Streets being considered for paving are Dodson, Sockhill, Cedar, Sunset, East Athens, McCroskey, Pangle, and Sunnyside.

Motion was made by Middleton, seconded by Brock to approve Tenney Contracting to install three (3) fire hydrants on 12-inch line located on Old Englewood Road at a cost of \$1800.00 each. All ayes.

Motion was made by Middleton, seconded by Davis to accept C.T.I. change order #1. All ayes.

Motion was made by Middleton, seconded by Davis to table until the work session, request for bill adjustments made by Don Hairrill, Mark Culpepper, and Randy Morris. All ayes.

Motion was made by Brock, seconded by Middleton to purchase a Bicentennial Brick from the Englewood Museum for \$60.00.

Concerning CDBG Water Rehab Project, motion was made by Middleton, seconded by Long to allow Mayor Cass in conjunction with Tenney Contractors to negotiate moving of easements to shoulder of road on Tellico Street. All ayes.

Motion was made by Middleton, seconded by Davis to adjourn the meeting. All ayes.

Robert L. Cass
Mayor

Deborah Morgan
Recorder